LI REGISTRATION FORM - Children's Groups & Private Tutoring

PART A - SCHEDULING

LANGUAGE:

- ☐ French
- ☐ Italian
- ☐ Spanish
- ☐ Japanese
- ☐ Sign Language

CLASS TYPE:

- ☐ Group
- ☐ Private
- ☐ Semi-private
- ☐ Tutoring

Payment:

☐ Check - Please make payable to The Language Institute and mail to address below.

☐ Credit Card - You will receive an electronic invoice to pay online using the secure site, Square.

PART B - PARENT/GUARDIAN INFORMATION

Name: _____
First *Last*

Address: _____
Street *City* *Zip*

Phone: _____
Daytime *Evening*

E-mail Address: _____

PART C - COMPLETE FOR CHILDREN'S GROUPS

1st Child: _____
First *Last* *Age* *Grade*

2nd Child: _____
First *Last* *Age* *Grade*

3rd Child: _____
First *Last* *Age* *Grade*

Has the child had previous lessons or exposure to the language? ☐ Yes ☐ No

If yes, please explain: _____

_____

PART D - COMPLETE FOR PRIVATE TUTORING

Student : _____
First *Last* *Age*

Grade: _____ Level: _____ Textbook: _____

Will the school lend out a copy of the text? ☐ Yes ☐ No

AGREEMENT

Registration is complete upon receipt of registration form and payment. Payment is due prior to the start of lessons. To pay by check, please mail to address below and make payable to *The Language Institute*. To pay by credit card you will receive an electronic invoice upon receipt of your completed registration form. No refunds after the first lesson.

For private lessons, a minimum of 24 hours notice is required for cancellation or rescheduling or the full amount per lesson may be charged.

For groups, please inform the office in advance if your child will be absent. Individual make-up lessons can be scheduled at an additional cost if there are no other appropriate groups the child can join for a make-up.

Signature _____ Date _____/_____/_____

The Language Institute

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Submit Form